

Item 9

Membership, Terms of Reference and Meeting Dates 2010 – 11

Purpose of report

For information.

Summary

This report sets out the Membership, Terms of Reference and Meeting dates of the Economy & Transport Programme Board for the 2010-11 year.

Recommendation(s)

The Board is asked to:

- Note the membership, terms of reference and future dates of the Economy & Transport Programme Board for 2010-11.

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Membership 2010/11

Councillor	Authority
Conservative (6)	
Jim Harker [Vice-Chair]	Northamptonshire CC
Shona Johnstone	Cambridgeshire CC
Andrew Carter	Leeds City
Kevin Lynes	Kent CC
* Philip Atkins	Staffordshire CC
*Peter Martin	Essex CC
Substitutes:	
*Tony Ball	Basildon DC
* John Walsh	Bolton MBC
Labour (4)	
*Peter Box CBE [Chair]	Wakefield MDC
*Antonia Bance	Oxford City
Mark Dowd OBE	Merseyside Travel / Sefton Council
Roy Davis	Luton BC
Substitutes:	
*Ranjit Banwait	Derby City
Tony Page	Reading Council
Liberal Democrat (3)	
Richard Knowles [Deputy Chair]	Greater Manchester ITA / Oldham MBC
Heather Kidd	Shropshire Council
Zulfiqar Ali	Rochdale MBC
Substitutes	
Isobel McCall	Milton Keynes Council
Independent (1)	
* Andrew Cooper [Deputy Chair]	Kirklees MBC
Substitute	
TBC	

14 member Board * new member/substitute + substitute in 2009/10

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Terms of Reference – Economy & Transport Programme Board

The purpose of the Economy and Transport Programme Board is to provide strategic oversight of all the LG Group's policy and improvement activity in relation to transport, economic development, business support, regeneration and job creation and skills and training provision, in line with the LG Group priorities. The Economy and Transport board will also address specific regulatory and LG Group European lobbying priorities as they relate to this activity.

Programme Boards should seek to involve councillors in supporting the delivery of these priorities (through task groups, Rural and Urban Commissions, Special Interest Groups (SIGs), regional networks and other means of wider engagement); essentially operating as the centre of a network connecting to all councils and drawing on the expertise of key advisors from the sector.

The Economy and Transport Programme Board will be responsible for:

1. Developing a thorough understanding of council priorities and performance in the areas of responsibility, using strong networks and robust information.
2. Helping to shape the LG Group Business Plan by ensuring the priorities of the sector are fed into the process.
3. Overseeing a programme of work to deliver the strategic priorities set by the LG Group Executive, covering lobbying/campaigns, research/policy, good practice, improvement support and events – as specified in the business plan, taking into account linkages with other policy boards where appropriate.
4. Representational and lobbying activities on behalf of the LG Group and responsibility for the promulgation of activity through public statements in its areas of responsibility.
5. Building and maintaining effective relationships with key stakeholders.

The Economy and Transport Programme Board may:

- Appoint members to relevant outside bodies in accordance with guidance in the Political Conventions.
- Appoint member champions where appropriate (who must be a current member of the Board) on key issues, with responsibility for liaising with portfolio holders on key issues that require rapid response/contact with councils.

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Meeting Dates 2010 - 2011

DAY (2010)	DATE	TIME	ROOM / VENUE
Wednesday	15 September 2010	11.00	Conf 1 & 2, LGH
Thursday	18 November 2010	11.00	7.1 & 7.2, LGH
DAY (2011)			
Thursday	20 January 2011	11.00	7.1 & 7.2, LGH
Thursday	24 March 2011	11.00	7.1 & 7.2, LGH
Tuesday	24 May 2011	11.00	7.1 & 7.2, LGH
Wednesday	20 July 2011	11.00	7.1 & 7.2, LGH